

**Academic Deans' Council**  
**March 22, 2022 - HHS Conference Room**  
**Minutes**

**Present:** S. Clouse, C. Jones, J. Klingemann, L. Mayrand, N. Negovetich, M. Salisbury, P. Swets, A. Tiger, D. Topliff.

**Minutes:**

1. Topic: Minutes from February 15, 2022.  
Minutes approved.

**Announcements**

- D. Topliff reminded members the Holland Symposium is this Friday and Saturday.
- D. Topliff said there will be a Youth Cybersecurity Workshop and Expo held April 7 in the Junell Center VIP room.
- D. Topliff informed members ASU has received approval of our expression of interest from the Texas Department of Information Resources (DIR) for the Regional Security Operation Center (RSOC) pilot program. The RSOC deal is for \$6 million in funding and the center will be housed on campus. The RSOC is a 24/7/365 operation and will provide paid positions to an estimated 20-25 students to staff the center. A program director will be hired and there will be other employment opportunities. The RSOC will be open for business immediately upon approval from DIR.

**Old Business:**

2. Topic: Ongoing Searches (D. Topliff)
  - D. Topliff informed members the committee for the Vice President for Student Affairs position is going over comments following the on-campus interviews. He asked that all comments be submitted as soon as possible. The committee is meeting Thursday and will have a recommendation to the President by early next week.
  - The search committee for the Dean of the College of Graduate Studies and Research has scheduled on-campus interviews to be held next week.
  - The search committee for the dean of the Norris-Vincent College of Business is in the process of scheduling virtual interviews.
3. Topic: Budget (D. Topliff)
  - D. Topliff informed members the minimum wage paid on campus will be raised to \$13 an hour. This move may help in filling staff positions that have been unfilled for some time (painters, HVAC, facilities workers, etc.).
  - D. Topliff said the Texas Governor has decreed no tuition or fees increases for higher education institutions. We are entering an accounting year (2022 spring B, summer, fall, and 2023 spring A).
  - D. Topliff said enrollment management reported numbers for fall that are better than last report. Recruitment and retention are a top priority. He asked members to look at courses and if the course is not critical to a degree it needs to be cut. The same goes for Special Topics courses. Curriculum decisions should be determined by assessment. D. Topliff told members to look at class caps and said room capacity is what should determine class capacity.

5. Topic: New and Old Positions (D. Topliff)

- D. Topliff said to look at vacant positions and the associated salaries. The only way to raise a salary is to take the funds from somewhere else. He said new positions may not be approved.

**New Business:**

6. Topic: Triple Major (P. Swets)

- P. Swets said there is nothing in the Catalogs nor is there a process in place to award a triple major. He said this is not a frequent request but it does come up. There was some discussion. Issues to consider include: financial aid impacts; can a triple be two B.A.s and a B.S.; how do minors fit in; operating policy changes. P. Swets will write up a proposal. D. Topliff will contact the Accountability Office for any SACS issues.

7. Topic: Data Maturity Assessment (D. Topliff)

- D. Topliff said a team is working on security assessment. A data maturity assessment service is available to help us understand the appropriate framework and processes needed to improve our analytics and reporting environment. The deans will be brought onto the team soon.

8. Topic: Online Program Assessment (D. Topliff)

- D. Topliff said more upper division online courses are needed. There are lots of people with college credit but no degree. Upper division online courses will help in proceeding to degree completion. The Strategic Enrollment Management team is considering several efforts to increase enrollment and retention. Blackboard has been engaged to help research how to increase online offerings. A survey will be sent out. Stakeholder meetings will be held to identify goals and potentials.

**Roundtable**

Clifton Jones

- Informed members of a situation with a student who is a vet and had been participating in class but suddenly dropped out. The professor contacted the student and learned the student dropped because of mental health issues. The Early Alert system does not cover all situations. The current withdrawal process is almost automatic and may not be the best thing for students.

Micheal Salisbury

- Registration opens for seniors and graduate students tomorrow at 7:00 am.
- Students enrolled last fall semester but not this spring semester are being contacted and working to resolve issues and remove financial holds. Some students may change majors.

John Klingemann

- The Russian Enrichment program is tonight in Carr 101 at 6:00 pm. The program is a roundtable discussion on Ukraine.

**Adjournment**