DEPARTMENT OF SOCIAL WORK AND SOCIOLOGY

Doctor of Social Work (D.S.W.)
in Clinical Social Work Program Handbook

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Introduction

The Doctor of Social Work (D.S.W.) in Clinical Social Work Program Handbook (noted as the Handbook henceforth) is produced by the Department of Social Work and Sociology for the D.S.W. degree program and is updated yearly. The Handbook is compiled by the D.S.W. Director in consultation with the social work faculty, representatives from the Community Advisory Group, and representatives from the Student Social Work Association at Angelo State University (ASU). The Handbook serves to inform current and prospective D.S.W. students about the nature of the policies, regulations, procedures, and fees. Policies, regulations, procedures, and fees in the Handbook are subject to change without prior notice, if necessary, to keep the program in compliance with:

- The current Angelo State University Graduate Catalog;
- Standards for advanced practice doctoral programs required by the Council on Social Work Education (CSWE);
- The rules and regulations of the Texas Tech University System Board of Regents;
- Applicable laws of the state of Texas; and/or
- The educational objectives of Angelo State University, the Archer College of Health and Human Services, the Department of Social Work and Sociology, or the D.S.W. program.

The program reserves the right to change curricula, rules, fees, admission prerequisites, and other requirements without notice. The provisions of this Handbook do not constitute a contract, express or implied, between any applicant, student, faculty member, or any other person, and Angelo State University.

Student Responsibility

Each student is responsible for knowing program-specific guidelines contained within the Handbook and the academic regulations in the Graduate Catalog. Lack of familiarity with these regulations does not and will not constitute a valid reason for failure of their fulfilment. Such responsibilities include academic honesty,
professional integrity, and student eligibility for course registration. All questions about program-specific guidelines, academic regulations, and/or student responsibilities while enrolled in the D.S.W. program should be directed to the D.S.W. Program Director.

**Statement on Equal Educational Opportunity**

Angelo State University is open to all persons eligible for admission as students regardless of race, color, religion, sex, age, national origin, mental or physical disability, or Vietnam Era or Special Disabled Veteran status. All students admitted to the university are treated without discrimination in regard to their participation in university educational programs or activities. The university is an equal opportunity employer and no applicant or employee will be discriminated against because of race, color, religion, sex, age, national origin, mental or physical disability, or Vietnam Era or Special Disabled Veteran status in regard to employment in the institution. The university does not discriminate on the basis of sex or disability in its educational programs. Any student with inquiries should contact the Office of Student Affairs (located on campus in the Harte Houston University Center, room 112, and accessible by phone at (325) 942-2047 or email at studentaffairs@angelo.edu).

**Notice of Nondiscrimination**

Angelo State University does not tolerate discrimination or harassment based on or related to sex, race, national origin, religion, age, disability, protected veteran status, genetic information, or other protected categories, classes, or characteristics. While sexual orientation and gender identity are not explicitly protected categories under state or federal law, it is ASU’s policy not to discriminate in employment, admission, or use of programs, activities, facilities, or services on this basis. For ASU’s full Notice of Nondiscrimination, which addresses how discrimination may be reported, please visit [https://www.angelo.edu/current-students/title-ix/notice-of-nondiscrimination.php](https://www.angelo.edu/current-students/title-ix/notice-of-nondiscrimination.php).

**Statement of Accreditation and Membership**

Angelo State University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, and doctoral degrees. The Southern Association of Colleges and Schools Commission on
Colleges may be contacted* at 1866 Southern Lane, Decatur, Georgia 30033-4097 or by calling (404) 679-4500.

The D.S.W. in Clinical Social Work program is a member of the Group for the Advancement of Doctoral Education in Social Work (GADE). GADE may be contacted at 712 H Street NE, Suite 2115, Washington, DC 20002 or by email at info@gadesocialwork.org.

* The Council on Social Work Education and the Southern Association of Colleges and Schools Commission on Colleges should be contacted only if there is evidence that appears to support the university’s significant non-compliance with a requirement or standard. Normal inquiries about Angelo State University, such as accreditation status, admission requirements, financial aid, educational programs, etc., should be addressed directly to the Department of Social Work and Sociology or Angelo State University, respectively.
San Angelo is the community center for approximately 100,000 people located in West Texas between the Permian Basin to the northwest, Chihuahuan Desert to the southwest, Osage Plains to the northeast, and the Hill Country of Central Texas to the southeast. San Angelo has a rich history, a vibrant arts community, and many opportunities for outdoor entertainment.

Major highways connecting to San Angelo include U.S. Highways 67, 87, and 277. San Angelo is located between U.S. Interstate Highways 10 and 20. Interstate 10 is 64 miles south of San Angelo and approximately 80 miles to Interstate 20. For additional information about San Angelo and the community, please visit the San Angelo Visitor Center website: https://www.discoversanangelo.com/business/san-angelo-visitor-center.
The University

Angelo State University has been ranked by The Princeton Review as one of the nation’s “Best Colleges” every year since 2010 and offers over 100 majors and concentrations through its six colleges: Archer College of Health and Human Services, College of Arts and Humanities, College of Education, College of Graduate Studies and Research, College of Science and Engineering, and Norris-Vincent College of Business.

The following are some “fast facts” about the university as of 2022:

**Founded:** 1928

**President:** Lt. Gen (ret.) Ronnie D. Hawkins, Jr., U.S. Air Force

**Affiliation:** Texas Tech University System

**School Colors:** Blue and Gold

**Mascot:** Dominic, the Rambouillet Ram

**Motto:** “Fiat Lux,” which is Latin for “Let there be light”

**Location:** San Angelo, a community of approximately 100,000

**Students:** 10,775

**Programs:** Over 100 undergraduate majors and concentrations and over 30 graduate programs at the master’s and doctoral levels

**Faculty:** 441

**Student-to-Faculty Ratio:** 21:1

**Financial Aid:** Nine out of ten students receive financial aid through grants, loans, work study positions and over 400 available scholarships

**Student Organizations:** More than 100

**Athletics:** Lone Star Conference member; 15 NCAA Division II athletic teams
The Department of Social Work and Sociology

The Department of Social Work and Sociology offers undergraduate and graduate courses and degrees in social work and sociology taught by highly-qualified, experienced faculty. The undergraduate and graduate degree programs prepare students for a broad spectrum of careers in the public and private sectors that benefit from an understanding of people, culture, and society. Social work is a profession which assists clients in improving social, psychosocial, or biopsychosocial functioning and is classified as a health care profession. Sociology is a social science that focuses on the study of social behavior and society.

Courses emphasize contemporary theories, research, and the useful application of knowledge to current problems experienced by people individually and collectively. The curriculum is delivered in a variety of formats, including on-campus or online classes.

Students have opportunities to participate in honor societies, field education, and cutting-edge research on interesting and challenging topics. The learning environment is friendly, supportive, and individualized to facilitate each student’s progress toward fulfilling personal aspirations and goals. Specialized training is available to meet student interests.

The Department Mission Statement

The mission of the Department of Social Work and Sociology is to provide professional social work and social science education to a diverse student body for a global society.

Degrees Offered

The Department offers the following degrees and minors:

- Bachelor of Social Work (B.S.W.)
- Bachelor of Science in Sociology (B.S.)
  - Medical Sociology
  - Criminology, Delinquency, and Deviant Behavior
- Master of Social Work (M.S.W.)
  - Advanced Generalist Practice
  - Clinical Social Work
- Doctor of Social Work (D.S.W.)
  - Clinical Social Work

Undergraduate minors are offered in social work and sociology.
The D.S.W. Program in Clinical Social Work

The Doctor of Social Work (D.S.W.) in Clinical Social Work degree program at ASU prepares graduates for advanced clinical practice; as well as for work in higher education and for leadership opportunities in health and human services. The Program employs the practitioner-scholar model designed to train D.S.W. graduates for advanced clinical practice. D.S.W. graduates will be able to apply scholarly knowledge in clinical practice across a variety of practice settings and with diverse populations. Further, graduates are prepared to teach social work in higher education (e.g., in B.S.W. and M.S.W. programs), and to take administrative/leadership positions in health and human services. The objectives of the D.S.W. in Clinical Social Work program at Angelo State University are:

1. Engage in systematic inquiry that adheres to scholarly conventions;
2. Use and evaluate research-informed practice critically and at an advanced level;
3. Develop and disseminate practice-relevant knowledge through a variety of channels, such as administration, consultation, scholarly activity, supervision, and teaching;
4. Demonstrate leadership in social work practice and education; and
5. Develop and maintain substantive expertise in clinical social work.

Clinical Social Work Defined

Clinical social work is defined, in Texas, as a specialty within the practice of social work that requires applying social work theory, knowledge, methods, ethics, and the professional use of self to restore or enhance social, psychosocial, or biopsychosocial functioning of individuals, couples, families, groups, and/or persons who are adversely affected by social or psychosocial stress or health impairment. Clinical social work practice involves using specialized clinical knowledge and advanced clinical skills to assess, diagnose, and treat mental, emotional, and
behavioral disorders, conditions and addictions, including severe mental illness and serious emotional disturbances in adults, adolescents and children. Treatment methods may include, but are not limited to, providing individual, marital, couple, family, and group psychotherapy. Clinical social workers are qualified and authorized to use the Diagnostic and Statistical Manual of Mental Disorders (DSM), the International Classification of Diseases (ICD), Current Procedural Terminology (CPT) codes, and other diagnostic classification systems in assessment, diagnosis, and other practice activities (Texas Behavioral Health Executive Council and Texas State Board of Social Worker Examiners, March 9, 2022, p. 79).

Texas state statute indicates, the practice of clinical social work may include the provision of individual, conjoint, family, and group psychotherapy using the Diagnostic and Statistical Manual of Mental Disorders, the International Classification of Diseases, and other diagnostic classification systems in assessment, diagnosis, treatment, and other activities by a person licensed under this chapter (added by Acts 2003, 78th Leg., ch. 892, Sec. 3, eff. Sept. 1, 2003.; Social Work Practice Act, Texas Occupations Code, Title 3. Health Professions, Subtitle I. Regulation of Psychology and Counseling, Chapter 505: Social Workers).

Assessment is defined as an ongoing process of gathering information about and reaching an understanding of the client or client group's characteristics, perceived concerns and real problems, strengths and weaknesses, and opportunities and constraints; assessment may involve administering, scoring and interpreting instruments designed to measure factors about the client or client group (Texas Behavioral Health Executive Council and Texas State Board of Social Worker Examiners, March 9, 2022, p. 78).

Clinical counseling is defined as the use of clinical social work to assist individuals, couples, families or groups in learning to solve problems and make decisions about personal, health, social, educational, vocational, financial, and other interpersonal concerns (Texas Behavioral Health Executive Council and Texas State Board of Social Worker Examiners, March 9, 2022, p. 80).

Consultation is defined as providing advice, opinions and conferring with other professionals regarding social work practice (Texas Behavioral Health Executive Council and Texas State Board of Social Worker Examiners, March 9, 2022, p. 80).
The Nature of Doctoral Education

The D.S.W. Program at ASU is designed to support the mission, vision, and values of ASU, and reflect the mission and charter of the social work profession as a whole. The specific values of the D.S.W. Program at ASU are Competence, Dignity and Worth of the Person, Human Rights, Importance of Human Relationships, Integrity, Scientific Inquiry, Service, and Social Justice.

Doctoral level education in social work at ASU is built upon an earned M.S.W., practice experience, and assumes that doctoral students are prepared for the rigor of the Program. Doctoral level education has a much higher level of expectation, well beyond what is required in a M.S.W. degree. Commitment and perseverance are required for student success. Consequently, doctoral students need to be prepared to meet the rigor of the Program and the academic challenges that it offers. Beyond the successful completion of academic course work, students are required to successfully complete a practicum in higher education; an internship in clinical practice, administration and leadership, or in higher education; successfully pass written and oral qualifying examinations; and successfully complete a capstone project. A dissertation is not required. The Program requires two years of full-time study or four years of part-time study; the D.S.W. may be completed fully face-to-face at ASU, or fully online if the student lives out of the local area.

Admission Requirements

The D.S.W. in Clinical Social Work program will admit students once a year, for the fall semester; however, prospective students may apply year around. The priority review deadline for applicants is June 1 for the following academic year starting in the fall semester. Applicants after that deadline may still be admitted for the following academic year if there are available openings in the Program; the Program will accept approximately 10 full-time students per year. Full-time and part-time students are eligible to apply to the Program. The admission requirements for the D.S.W. program at ASU are as follows:

- Completed application to ApplyTexas (https://goapplytexas.org/);
- Admission to ASU College of Graduate Studies and Research;¹ and

¹Admission requirements for the College of Graduate Studies and Research may be found on the ASU website (https://www.angelo.edu/admissions-and-aid/apply/graduate-students/) or in the current graduate catalog (https://www.angelo.edu/academics/catalog/).
• Completed application to the D.S.W. program (via InPlace, the department’s student management portal).

• M.S.W. from a CSWE accredited program (or one in candidacy status with the CSWE);
• A 3.0 or higher-grade point average (GPA) on a 4.0 Scale in their M.S.W. program;
• An Admission Essay (i.e., statement of purpose) at least four pages in length NOT including title page and any references, written in the most current edition of APA format, covering their goals for their D.S.W. degree and their career plans after graduation with their D.S.W. degree; this will also serve as a writing sample; and
• Post M.S.W. Practice Experience.

• A social work license in any state at the master’s level is preferred (e.g., LMSW, LCSW, LICSW, etc.), but not strictly required.
• Note. GRE/GMAT scores are not required, and no provisional, conditional, or probational admissions will be considered.

**Admission Procedures and Decisions**

Students will apply to the D.S.W. program at ASU using the Apply Texas website (https://goapplytexas.org/). Once students are accepted to ASU and the ASU College of Graduate Studies and Research, they will compete the department’s application located in InPlace (the Department’s student management software). Once the Department’s application is fully completed, the D.S.W. admission committee will review applications. Initial decisions will be made during the first week of June preceding the start of the following academic year in August. All students who are admitted will be required to attend a fall orientation meeting, face-to-face or online. Students who are denied admission into the Program may appeal the decision by written letter to the D.S.W. Director; the Director’s decision is final.

It is the applicant’s responsibility to ensure all application materials are submitted timely, including uploading all required documents. Applicants may monitor their application process from the InPlace portal. Incomplete applications will be marked as rejected with an explanation for rejection. Students may amend their applications during the review process.
Admission Statuses:
The D.S.W. program only admits the most qualified students. At present, the program is able to admit 10 full-time students per year; in addition, part-time students may be admitted. There is no provisional or conditional admission status for the D.S.W. program.

Confirmation of Admission Acceptance
After review of the completed application, applicants will be emailed a Confirmation of Acceptance, placed upon the waitlist (if the program has reached capacity), or denied admission. Those admitted to the D.S.W. program will be emailed a Confirmation of Acceptance, which must be completed immediately to demonstrate intent to attend the program. Failure to complete this step may result in placement on the waitlist.

Should admitted applicants choose not to enroll in the academic year for which admission was granted, they will need to reapply through ApplyTexas for the academic year in which they choose to enroll. This includes the additional incursion of any fees associated with the application process.

Waitlist Policies and Procedures
Once the program admits full-time and part-time students and confirms enough students to reach capacity, all subsequent qualified applicants will be placed on the waitlist for the academic year in which they applied. If seats become available, individuals on the waiting list are accepted into the program on a most qualified basis. The Department of Social Work and Sociology will notify persons on the waitlist as/if positions become available via the applicant’s ASU email address.

Individuals on the waiting list who are not admitted for the upcoming academic year must reapply the following year, if they choose.

Communication Upon Admission
In addition to possible Confirmation of Acceptance and Waitlist notifications, newly admitted students will be sent additional email messages about the enrollment processes, degree plans, and upcoming orientations. All email correspondence from the D.S.W. program will be directed to the applicant’s ASU email address. Applicants and newly accepted students are required to regularly check incoming email for
university communication, especially from the Office of Financial Aid, the Department of Social Work and Sociology, and the College of Graduate Studies and Research.

**Initial Degree Plans**

Approximately one (1) week after submission of the Confirmation of Acceptance, an initial degree plan will be emailed to each incoming student. Degree plans provide a scheduled sequence of courses a student should take each semester throughout the duration of the program. A copy of each student’s electronically signed degree plan is uploaded into the InPlace portal and sent to the College of Graduate Studies and Research, per University Policy.

Degree plans are due within one week after being sent to the student. If degree plans are not received within one week’s time, a reminder will be sent via ASU email requesting immediate submission of the degree plan. If no correspondence or degree plan is received, the Department of Social Work and Sociology will assume the applicant’s plans have changed and the applicant will be placed on the waitlist. Notification of this change in application status will be sent to the applicant via ASU email.

Any changes made to the degree plan throughout the D.S.W. program may change the projected date of graduation. Adding, dropping, or failing a course may delay the projected graduation date. Therefore, social work faculty cannot guarantee a specific date of graduation.

**Program Options: On-campus and Online**

The D.S.W. program offers both an on-campus, face-to-face option and an online program option. There is no hybrid option – students select their mode of instruction at the beginning of their program and remain in that program option throughout the duration of the program. Of course, if major life events require a switch from one program option to another, students may apply to change their program option.

On-campus, face-to-face students attend all program activities on campus at Angelo State University. Online students attend all of their program activities online.
**Student Statutes: Full-time and Part-time**

Students may attend courses in either a full-time or a part-time sequence. Like the program option, student status is selected when entering the program. However, should the need arise, students may make a switch from full-time to part-time or vice versa. However, due to the sequencing of courses and the semesters in which courses are offered, changing to and from part-time status may lengthen the amount of time it takes to complete the D.S.W. program.

Full-time students typically complete the D.S.W. program in two years and part-time students typically complete the D.S.W. program in four years. The faculty make every effort to assist students complete the program in as timely a manner as possible.

**The D.S.W. in Clinical Social Work Curriculum**

There are 53 semester credit hours (SCHs) required for the D.S.W. degree. These 53 SCHs include 39 SCHs of coursework, a 4 SCH practicum in higher education, a 4 SCH internship, and a minimum of 6 SCHs for the Doctoral Capstone project.

The course sequence for full-time students (two years) is as follows:

<table>
<thead>
<tr>
<th>Term</th>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>SWK 7310</td>
<td>History and Philosophy of Clinical Social Work</td>
</tr>
<tr>
<td></td>
<td>SWK 7320</td>
<td>Theoretical Frameworks for Clinical Social Work</td>
</tr>
<tr>
<td></td>
<td>SWK 7330</td>
<td>Clinical Social Work Assessment</td>
</tr>
<tr>
<td>Spring</td>
<td>SWK 7322</td>
<td>Administration and Leadership in Clinical Social Work</td>
</tr>
<tr>
<td></td>
<td>SWK 7332</td>
<td>Psychopathology: Etiology and Differential Diagnosis</td>
</tr>
<tr>
<td></td>
<td>SWK 7340</td>
<td>Research Methods for Clinical Social Work</td>
</tr>
<tr>
<td>Summer</td>
<td>SWK 7326</td>
<td>Policy for Clinical Social Work Practice</td>
</tr>
<tr>
<td></td>
<td>SWK 7334</td>
<td>Planning and Intervention in Clinical Social Work</td>
</tr>
<tr>
<td></td>
<td>SWK 7342</td>
<td>Data Analysis for Clinical Social Work</td>
</tr>
</tbody>
</table>
An example course sequence for part-time students (four years) is as follows:

**Fall**
- SWK 7310  History and Philosophy of Clinical Social Work
- SWK 7320  Theoretical Frameworks for Clinical Social Work

**Spring**
- SWK 7322  Administration and Leadership in Clinical Social Work
- SWK 7340  Research Methods for Clinical Social Work

**Summer**
- SWK 7326  Policy for Clinical Social Work Practice
- SWK 7342  Data Analysis for Clinical Social Work

**Fall**
- SWK 7330  Clinical Social Work Assessment

**Spring**
- SWK 7332  Psychopathology: Etiology and Differential Diagnosis

**Summer**
- SWK 7334  Planning and Intervention in Clinical Social Work
Transfer Credit

Students must adhere to the transfer credit policies of the graduate program to which they are admitted. Official transcripts showing the successful completion of the courses petitioned to be transferred must be on file in the College of Graduate Studies and Research. The D.S.W. program only accepts up to 17 SCHs of doctoral level coursework for transfer credit. No graduate work for which the student received a grade lower than “B” will be accepted for transfer credit. All transferred coursework must have been completed no more than six years prior.

It is the student’s responsibility to:

- Make the request for transfer credit to the D.S.W. Director;
- Obtain and supply the official transcripts for requested courses; and
- Submit a copy of each course syllabus, or university catalog entry from the original school to the D.S.W. Director for the courses whose credits are to be transferred.
Credit for Experience, Correspondence and Extension Courses, Other Non-Academic Training, and Residency

Angelo State University does not allow the transfer or use of graduate credit earned by experience or by correspondence or extension courses. Further, the D.S.W. program does not accept non-academic training for transfer credit toward the doctoral degree (e.g., work experience, field education experience, continuing education credits, and life experience). The D.S.W. Program follows the residency and transfer credit policy as written in the University Graduate Catalog.

Academic and Professional Advising

All D.S.W. students will be advised by their D.S.W. faculty advisor/mentor (which is assigned during the admission process) prior to the start of each semester. Advising includes discussions of academics, professional development, and career development. If a student takes issue with a decision or comments made by a social work faculty member during the academic and professional advising process, the student is directed to first discuss the issue or circumstance with the particular faculty member. If a resolution to the issue cannot be reached, the student is directed to address their appeal, in writing, to the D.S.W. Program Director. After the written appeal is received, a conference between the student and the D.S.W. Program Director will be scheduled as soon as possible to address the issue. If a resolution still cannot be reached, the student may appeal the decision, in writing, to the Department Chair. In most cases, the decision of the Department Chair is final unless told otherwise by the Department Chair. In cases where the Department Chair’s decision is not final, students follow university policy concerning the appeal process for grievances.

Candidacy and the Capstone Project

The D.S.W. degree program in Clinical Social Work does not require a dissertation; however, it does require a capstone project. All students enter the D.S.W. degree program with a Master of Social Work degree; therefore, no master’s degree is awarded through the D.S.W. degree program. Once the student completes the following courses with a B or better:

- History and Philosophy of Clinical Social Work
- Theoretical Frameworks for Clinical Social Work
- Administration and Leadership in Clinical Social Work
The student will enroll in Doctoral Capstone I. The first task of this course is to take a written qualifying examination and defend the examination orally with their doctoral advisory committee lead by their faculty advisor/mentor. Once the student has passed this portion of the Doctoral Capstone I course, the student will engage in their formal capstone project. The formal capstone project may be one of, but not limited to, the following options:

- A systematic approach to a comprehensive literature review (e.g., mapping review, scoping review, systematic review);
- A comprehensive portfolio assessment;
- Comprehensive program evaluation;
- Acceptance of an article in a peer-reviewed journal; or
- Acceptance of a peer-reviewed presentation at a social work or social work-related conference.

Students will submit a formal proposal for their capstone project with support from their faculty advisor/mentor, and defend that proposal orally with their faculty advisory committee. Once this stage is successfully completed, students will work to complete their capstone project through the remainder of the Doctoral Capstone I course and into the Doctoral Capstone II course the following semester. The Doctoral Capstone II course may be repeated for credit if needed. Once the capstone project is completed, students will orally defend the project with their faculty advisory committee. Once this stage is successfully completed, and all other degree requirements are met, successful candidates may apply for graduation.

**Requirements for Graduation**

All requirements must be met for the D.S.W. degree pursuant to the University Graduate Catalog. Applications for graduation must be filed in the Dean’s Office during the appropriate time; consult the University Graduate Catalog and ask the Departmental Office Coordinator for detailed instructions.
D.S.W. Course Descriptions

All D.S.W. course are offered on campus, face-to-face and online. Both on campus, face-to-face student and online students share the same classroom space through the use of technology.

SWK 7310 History and Philosophy of Clinical Social Work (3-0-0). Provides a broad overview of the history and philosophy of the social work profession with a focus on clinical social work. Serves as a professional seminar in clinical social work including the history of the social work profession, contemporary clinical practice philosophy, licensure and certification, the practitioner-scholar model, social work education and accreditation, ethics, professional organizations, and professional writing. Prerequisites: Admission into the Doctor of Social Work (D.S.W.) Program in Clinical Social Work. Co-Requisites: None

SWK 7320 Theoretical Frameworks for Clinical Social Work (3-0-0). An examination of the theoretical foundations for contemporary clinical social work practice. Includes psychoanalytic, psychodynamic, interpersonal, behavioral, cognitive, cognitive-behavioral, person-centered, experiential, humanistic, brief solution-focused, and integrative psychotherapy approaches as applied to individuals, couples, families, and groups. Prerequisites: Admission into the Doctor of Social Work (D.S.W.) Program in Clinical Social Work. Co-Requisites: None

SWK 7330 Clinical Social Work Assessment (3-0-0). Biopsychosocial assessment and evaluation procedures used in clinical social work across the lifespan. Includes clinical interviewing skill development, taking a biopsychosocial history, the use of standardized measures; as well as ethical, legal, and professional issues in assessment and evaluation. Prerequisites: Admission into the Doctor of Social Work (D.S.W.) Program in Clinical Social Work. Co-Requisites: None
SWK 7322 Administration and Leadership in Clinical Social Work (3-0-0). An in-depth examination of administration and leadership in clinical social work. Topics include, but are not limited to leadership and management theory, best practices in administration and leadership, problem solving and decision making, motivation, management strategy, accountability, human resource functions, staff supervision, management information systems, financial management, strategic planning, program design, and resource development. Prerequisites: SWK 7310, SWK 7320, and SWK 7330, or Instructor Permission. Co-Requisites: None

SWK 7332 Psychopathology: Etiology and Differential Diagnosis (3-0-0). In-depth examination of mental disorders found in the most recent edition of the Diagnostic and Statistical Manual or Mental Disorders (DSM) and the International Classification of Diseases (ICD) across the lifespan. Special attention is given to etiology of mental disorders and the process of differential diagnosis. Prerequisites: SWK 7310, SWK 7320, and SWK 7330, or Instructor Permission. Co-Requisites: None

SWK 7340 Research Methods for Clinical Social Work (3-0-0). An examination of types of clinical research, designs, sampling strategies, instruments used, and data collection procedures. Ethical and diversity issues are explored as considerations in clinical social work research. Of paramount importance is the use of research in evidence-based practice. Prerequisites: SWK 7310, SWK 7320, and SWK 7330, or Instructor Permission. Co-Requisites: None

SWK 7326 Policy for Clinical Social Work Practice (3-0-0). Mental health policy, policy making, and the political context of mental health policy are examined. Policies are reviewed and evaluated through value ideals such as service, social and economic justice, the dignity and worth of the person, the importance of human relationships, and human rights. Integrated care as a contemporary practice context is of particular concern. Prerequisites: SWK 7310 and SWK 7322, or Instructor Permission. Co-Requisites: None

SWK 7334 Planning and Intervention in Clinical Social Work (3-0-0). Treatment planning and psychiatric rehabilitation strategies used in clinical social work. Prerequisites: SWK 7332 or Instructor Permission. Co-Requisites: None

SWK 7342 Data Analysis for Clinical Social Work (3-0-0). Data collection, analysis, and interpretation in clinical social work practice. Clinical quality and organizational performance improvement measures and data are covered with a focus on data analysis and interpretation. Prerequisites: SWK 7342 or Instructor Permission. Co-Requisites: None
SWK 7424 Social Work in Higher Education (4-0-0). An examination of social work teaching and student learning in higher education including the role and function of social work faculty and field educators. Assessing student learning, teaching, and field education; social work program accreditation; as well as ethics in teaching are emphasized. Students are required to serve as a teaching assistant, under the supervision of the course instructor of record, during the duration of the semester. Prerequisites: SWK 7310, SWK 7320, and SWK 7330, or Instructor Permission. Co-Requisites: None

SWK 7336 Supervision in Clinical Social Work (3-0-0). An overview and analysis of social work supervision in clinical practice. Educational, administrative, supportive supervision, and clinical supervision are covered. This course is designed to cover the Course Content Guidelines to Prepare LCSWs to Supervise LMSWs Working Toward Their Licensed Clinical Social Worker License by the Texas Behavioral Health Executive Council. Prerequisites: SWK 7334 or Instructor Permission. Co-Requisites: None

SWK 7383 Research in Clinical Social Work (3-0-0). A review of contemporary research in clinical social work. Focuses on empirically supported treatments, best practices, and the process of evidence-based practice in clinical social work.

SWK 7370 Advanced Treatment of Mental Disorders (3-0-0). A critical examination of assessment and treatment methods for mental disorders across the lifespan commonly seen in clinical social work practice. Empirically supported assessment and treatment methods as well as evidence-based practice is covered. Prerequisites: Admission to the Doctor of Social Work (D.S.W.) Program in Clinical Social Work or Instructor Permission. Co-Requisites: None

SWK 7372 Advanced Treatment of Couples and Families (3-0-0). A critical examination of assessment and treatment methods for couples and families. Empirically supported assessment and treatment methods as well as evidence-based practice is covered. Prerequisites: Admission to the Doctor of Social Work (D.S.W.) Program in Clinical Social Work or Instructor Permission. Co-Requisites: None

SWK 7390 Doctoral Capstone I (3-0-0). The first course in a two-course sequence representing the final project for the Doctor of Social work (D.S.W.) program in Clinical Social Work. Includes the D.S.W. qualifying examination. Prerequisites: Completion of all classroom course work in the Doctor of Social Work (D.S.W.) Program in Clinical Social Work or D.S.W. Director Permission. Co-Requisites: None

SWK 7392 Doctorial Capstone II (3-0-0). The second course in a two-course
sequence representing the final project for the Doctor of Social work (D.S.W.) program in Clinical Social Work. Requires continuous enrollment if the capstone project is not finished by the end of the semester; may be repeated for credit. Prerequisites: SWK 7390. Co-Requisites: None

SWK 7480 Doctoral Internship (4-0-0). Doctoral internship in clinical social work. Students are expected to demonstrate knowledge, skills, and abilities as an advanced clinical practitioner, social work educator, or administrator of a clinical program or organization providing clinical services. Documentation of 220 clock hours are required. May be repeated for credit. Prerequisites: D.S.W. Director Permission. Co-Requisites: None
Doctoral Faculty and Staff

The faculty who teach in the D.S.W. all have a M.S.W. degrees and a doctoral degree in social work or a related field.

Staff

Sandy Seidel, Department of Social Work and Sociology Office Coordinator

Faculty

Jason Aleman, Ph.D., M.S.W., Assistant Clinical Professor

  Administration and Leadership
  Program Evaluation and Research
  Social Policy

Denetria Brooks-James, D.S.W., LMSW, Assistant Clinical Professor

  Compassion Fatigue
  Cultural Competence
  Equity and Inclusion
  Faith-Based Social Work

Joel L. Carr, Ph.D., LCSW-S, LPC-S, LCDC; Associate Professor

  Clinical Assessment, Tests, and Measures
  Clinical Social Work, Psychotherapy, and Counseling
  Correctional Mental Health
  Differential Diagnosis and Psychopathology
  Personality Assessment, Development, and Disorders
Anne M. Scaggs, Ed.D., LCSW, Associate Clinical Professor

Adult Learning in Social Work Education
Child and Family Social Work
School Social Work

Christopher M. Shar, Ph.D., M.S.W., Assistant Professor

Adolescent Substance Abuse
Compassion Fatigue
Social Work Ethics
Social Work Research
Social Work Theory
Spiritually-Based Treatment and Interventions

Thomas W. Starkey, Ph.D., LCSW, Professor

Clinical Gerontology
Leadership and Administration
Mental Health Policy
Social Work and Technology
Academic Policies Specific to the D.S.W. Program

Substance Use. Angelo State University does not condone the possession, use, or distribution of marijuana, LSD, other hallucinogenic drugs, or narcotics by anyone in any campus facility or during practicum or at an internship site. Additionally, ASU has established a drug free campus policy where the unlawful manufacture, distribution, dispensation, possession, or use of any drug, narcotic, or controlled substance is prohibited on campus or practicum or internship site by university policy and by the Texas Tech University System Board of Regents as well as by state and federal statute. Any individual found in violation of this policy is subject to disciplinary action pursuant to policy.

Requirement to Follow the Texas Behavioral Health Executive Council and Texas State Board of Social Worker Examiners Rules and Regulations. Students who have been admitted into the D.S.W. program are required to follow the Texas Behavioral Health Executive Council and Texas State Board of Social Worker Examiners Rules and Regulations found in the Consolidated Rule Book for Social Work at https://www.bhec.texas.gov/wp-content/uploads/2022/04/SW-February-2022-v3.pdf. Violations of these rules and regulations will result in dismissal from the D.S.W. program.

Internship Placements in the D.S.W. Program. The D.S.W. internship experience is a 220-clock hour, supervised practice experience, administrated by the D.S.W. Program Director. Placements may be located in various clinical settings or in higher education. Internship students are supervised by their major professor in collaborate with local placement staff. Students may be (i.e., likely) subject to criminal background checks, drug screens, and licensure checks as a part of securing an internship placement at the students’ expense. Students must obtain and maintain malpractice insurance, pursuant to their level of licensure, at their expense, prior to beginning their practicum and internship, and proof of malpractice must be filed with the D.S.W. Program Director’s
Proof of malpractice constitutes a copy of the “Certificate of Insurance” that accompanies the policy.

Practice as a Student and the Use of Titles. D.S.W. students may practice social work if they are licensed to do so at their usual place of employment or in their private practice. A license to practice social work of any kind is required. Additionally, D.S.W. students may refer to themselves as a social worker if they are licensed to do so. Otherwise, students may refer to themselves as a “Social Work Doctoral Student” or “D.S.W. Student”.

Failure to Satisfactorily Complete Coursework

The standards for academic standing set by the College of Graduate Studies and Research and are intended to define the academic requirements for continuation of graduate study and are listed in the university’s Operating Policy and Procedure 42.04 (accessible via https://angelo.policystat.com/). The College of Graduate Studies and Research recognizes three academic statuses: good standing, probation, and dismissal.

Good Standing. A graduate student with regular status is academically in good standing if his or her grade point average for all graduate work completed at Angelo State University is at least 3.00;

Probation. When a regular graduate student’s grade point average drops below a 3.00, the student is placed on academic probation.

Dismissal. A regular status student who grade point average is 2.00 or lower may be dismissed from the College of Graduate Studies and Research. A student on probation, as defined above, may be dismissed from the College of Graduate Studies and Research if the student’s grade point average is below a 3.00 during the probationary period or drops below a 3.00 in any subsequent semester. A graduate student whose performance is unsatisfactory on the first and second administration of the comprehensive examination may be dismissed from that graduate program if recommended by the appropriate department committee.

In addition to the standards of the College of Graduate Studies and Research noted above, the D.S.W. program has set forth its own additional criteria related to academic standing, probation, and dismissal.

Student are required to make a “B” or better in all courses, practicums, internships, or capstone courses. Courses with an earned grade of a “C” or less must be retaken; only one course is allowed to be retaken during the program. All D.S.W. students must maintain an overall GPA of 3.0. If a student falls below this minimum GPA
levels, they are placed on academic probation in the program and given one semester to raise their GPA to or above the minimum requirements. Failure to accomplish this will result in the student being dismissed from the program.

**Academic Policies Relating to All University Programs**

**Academic Honesty.** The University expects all students to engage in all academic pursuits in a manner that is beyond reproach. Students will be expected to maintain complete honesty and integrity in their experiences in the classroom. Any student found guilty of any form of dishonesty in academic work is subject to disciplinary action. Procedures for discipline due to academic dishonesty have been adopted by the Texas Tech University Board of Regents and are published under the Section on Student Services and Activities in the University’s Student Handbook. In summary, the D.S.W. Program’s policy concerning academic honesty is consistent with Angelo State University’s policy concerning academic honesty found in the University Graduate Catalog.

**Plagiarism.** Plagiarism is the action or practice of taking previously produced work, ideas, etc., and presenting it as new. This includes one’s own work. The act of plagiarism is considered to be literary theft. It is unacceptable to copy a piece of work verbatim without the use of quotation marks and the appropriate reference citation.

It is the student’s responsibility to be aware of what plagiarism is (including self-plagiarism) as well as how to properly cite material using the most recent publication guidelines established by the American Psychological Association (currently 7th edition). It is expected that students will summarize and paraphrase ideas, giving appropriate credit to the source in both the body and the references sections of submitted work. Papers are subject to be evaluation for originality via Turnitin, SafeAssign, or other such software. Please consult the ASU Writing Center resources for more information. Students found in violation of plagiarism (whether intentionally or unintentionally) during the D.S.W. program may be subject to a variety of consequences including (but not limited to) a zero grade for the submission and/or dismissal from the D.S.W. program.

**Technology Requirements.** Course syllabi, video lectures, and supplementary learning materials are all posted via Blackboard, ASU’s learning management system. Online students are required to abide all technology requirements as their ability to access and participate course material depends on online access.
On-campus students are highly encouraged to possess the technology requirements listed below to ensure the ability to meaningfully participate in all supplemental coursework throughout the D.S.W. program. While on-campus students do have the ability to access computer technology supplied via student computer labs across campus, graduate students often find they engage in their studies at all times of day throughout the week. It is the student’s responsibility possess or have access to the listed technology requirements to access online learning resources.

- Computer capable of running Windows 7 or later or Mac OSX 10.8 or later
- Latest version of Firefox, Safari, or Chrome (or other Chromium-based) Internet web browser
- High-speed Internet access (required for online video conferencing, such as WebEx, as well as Internet-based testing)
- Ethernet adapter cable (required for Internet-based testing; wireless connections may intermittently drop, resulting in incomplete test submission)
- Webcam (required for online video conferencing and Internet-based testing)
- Microsoft Office (or compatible Office suite software)
- Adobe Acrobat Reader (or other PDF viewing software)

**Student Rights.** Students have a right to study and work in a non-discriminatory environment, free from harassment. The ASU D.S.W. Program affirms and respects diversity and difference among students, faculty, field instructors, staff, and others involved in the Program. Further, students have a right to appeal certain decisions and file grievances, including but not limited to admission decisions, academic and professional advising comments and recommendations, and so forth. If a student takes issue with a decision made by a social work faculty member, the student is directed to first discuss the issue or circumstance with the particular faculty member. If a resolution to the issue cannot be reached, the student is directed to address their appeal, in writing, to the D.S.W. Program Director. After the written appeal is received, a conference between the student and D.S.W. Program Director will be scheduled as soon as possible to address the issue. If a resolution still cannot be reached, the student may appeal the decision in accordance with University policy through the proper channels (see the University Graduate Catalog). In most cases, the decision of the D.S.W. Program Director is final; however, students are advised to follow ASU’s appeal and grievance policy found in the University Graduate Catalog.

**Student Absence for Observance of Religious Holy Days.** A student who intends to observe a religious holy day should make that intention known in writing (email is acceptable) to the instructor prior to the absence. Please see Operating Policy 10.19

**Accommodations for Students with Disabilities.** Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs in the Houston Harte University Center, room 112 or by contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Office of Student Disabilities Services’ web pages (https://www.angelo.edu/current-students/disability-services/).

The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

- Dr. Dallas Swafford
  - Director of Student Disability Services
  - Office of Student Affairs
  - Houston Harte University Center, Room 112
  - (325) 942-2047
  - dallas.swafford@angelo.edu

**Title IX at Angelo State University.** Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VIII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of sexual misconduct. Sexual misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation,
stalking, public indecency, interpersonal violence (domestic or dating violence), sexual violence, and any other misconduct based on sex.

Students are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center at (325) 942-2371.

Any incidents involving sexual misconduct should be reported to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Miller, J.D. You may submit reports in the following ways:

- Online: [https://www.angelo.edu/incident-form](https://www.angelo.edu/incident-form)
- Face-to-face: Mayer Administration Building, Room 210
- Phone: (325) 942-2022
- Email: michelle.miller@angelo.edu

All faculty members at ASU are mandatory reporters and must report incidents sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325) 942-2371, the 24-hour Crisis Helpline (325) 486-6345, or the University Health Clinic (325) 942-2171. For more information about resources related to sexual misconduct, Title IX, or Angelo State University’s policy, go to the Office of Title IX Compliance at [https://www.angelo.edu/current-students/title-ix/](https://www.angelo.edu/current-students/title-ix/).
Program, Student, and Professional Organizations

There are many organizations a student could belong, and all possibilities are likely not possible to mention. Students are encouraged to pursue membership in professional organizations of their choice.

The Social Work Community Advisory Committee

The Community Advisory Committee consists of representatives of the San Angelo area community and the Angelo State University campus and serves a number of important functions for the Department of Social Work and Sociology. The functions include:

- Enlist the input, feedback, and support of knowledgeable professional social workers to enhance the direction and quality of the ASU social work program;
- Review components of the social work program and make practice-based recommendations;
- Provide feedback and suggestions about the master’s program based on their understanding of the program, the needs of the local and surrounding communities, and experience with current students and graduates of the program.

Current voting members of the Community Advisory Committee are:

Courtney Bingham  
Alcohol and Drug Abuse Council for the Concho Valley  
courtneyb@adaccv.org

Mike Childress  
West Texas Boys Ranch  
wtbrmike@wtbr.org
Permanent non-voting members of the Community Advisory Committee include:

- Concho Valley branch chairperson, National Association of Social Workers, Texas
- Region 9 director, National Association of Social Workers, Texas
- Members of the social work faculty
- President of the Student Social Work Association

**Student and Professional Organizations**

**The Angelo State University Student Social Work Organization.** The Student Social Work Association (SSWA) is an official ASU student-led organization which welcomes all students university-wide to join on a voluntary basis. A social work faculty member serves as the faculty advisor and department liaison with organization’s elected president. Regular meetings are held for students to discuss community activities as well as generate recommendations for the social work programs. SSWA is the primary mechanism for social work students to organize and have a voice in the department. All student members of the SSWA and department faculty are welcome to attend all meetings and sponsored events.
**Phi Alpha Honor Society.** Phi Alpha is internationally recognized as social work’s largest honor society. The purpose of Phi Alpha is to facilitate engagement and relationships among social work students while fostering humanitarian goals and ideals. The organization endorses high academic standards for social work students and invites as members those students who have demonstrated academic excellence in their professional education. Admission includes lifetime membership and benefits extend well past graduation. Both on-campus and online students are welcome to apply for membership. Admission criteria for the local Sigma Upsilon chapter include:

- G.P.A. in the D.S.W. program of 3.25 or higher;
- Good academic standing in the program; and
- Completion of 9 semester hours of D.S.W. program coursework.

**Professional Social Work Organizations.** The following are some of the major social work and social work-related organizations in the United States to which social work students and professionals commonly belong as members.

- American Association of Marriage and Family Therapy
- American Association on Intellectual and Developmental Disabilities
- American Board of Clinical Social Work
- American Council for School Social Work
- American Counseling Association
- American Mental Health Counselors Association
- American Psychological Association
- American Public Health Association
- American Society of Criminology
- American Sociological Association
- Association for Behavior Analysis International
- Association for Oncology Social Work
- Association for Psychological Science
- Association for Research in Personality
- Association for Veterans Affairs Social Workers
- Association of Clinicians for the Underserved
- Association of Pediatric Oncology Social Workers
- Association of Social Work Boards
- Clinical Social Work Association
- Council on Social Work Education
- International Association for Correctional and Forensic Psychology
- International Society for Self and Identity
- International Society for the Study of Personality Disorders
• National Association for Alcohol and Drug Abuse Counselors
• National Association for Rural Mental Health
• National Association of Social Workers
• National Council on Family Relations
• National Organization of Forensic Social Work
• Psychologists, Social Workers and Counselors Section of the Academy of Spinal Cord Injury Professionals
• School Social Work Association
• Society for Research in Child Development
• Society for Social Work and Research
• Society for Social Work Leadership in Health Care
• The Gerontological Society of America

The Handbook’s graphic design and formatting Dr. Christopher Shar.