

**Academic Deans' Council**  
**November 1, 2023 – HHS 200 Conference Room**  
**Minutes**

**Present:** D. Bixler, J. Klingemann, L. Mayrand, P. Swets, T. Tasker, A. Tiger, D. Topliff,  
*Guest: R. Hawkins*

1. Topic: President Hawkins (R. Hawkins)
  - The President wanted to remind members about our ASU core values, enhancing opportunities, and celebrating achievements.
  - Great Colleges to Work For celebration will be 11/7/22.
  - The Chancellor will be on campus for the upcoming naming of the Department of English and Modern Language. President Hawkins will discuss our budget process with him at that time and will send out the event's date and time later today, 11/1/22.
  - Budget: President Hawkins discussed ASU budget with James Reid, Angie Wright, and D. Topliff. It was decided that a group will be formed to help better understand the budget process and will consist of D. Pruitt, Kurtis Neil, Steve Mahaffy, and C. Jones.
  - Events going on at ASU: Leader Development Council in development, led by A. Tiger. A. Tiger is formulating the curriculum with Jason Weber, follow up meeting will be scheduled.
  - The President said that more leader development opportunities will be available in 2023.

**Minutes:**

2. Topic: Minutes from October 18, 2022.  
Minutes approved.

**Announcements:**

3. D. Topliff informed members he will be out of the office beginning November 2 through November 7<sup>th</sup>, 2023.
4. Topic: Concourse (D. Topliff)
  - The Concourse templates have been rebuilt and standardized across the institution. The Provost's office will take care of any required statements needed on the concourse. Faculty needs to be as succinct as possible in creating syllabi.
5. Topic: University Curriculum Committee (D. Topliff)
  - UCC meeting scheduled for Friday, November 11, 2023 from 2:00-4:00 pm. The agenda has not been finalized- Representation from everyone is needed and a proxy may be sent if needed. No chair has been elected yet.
6. Topic: Online Programs (D. Topliff)
  - D. Topliff said that we are still working with Anthology on this initiative and asked members for feedback on what online programs that should be added based on the data we received from Anthology. There was a brief discussion.

7. Topic: Budget (D. Topliff)

- The Legislative Budget Board, who recommend what our formula funding will be, shows ASU to be down in gross semester hours by 7 or 8%. The weighted semester credit hours are down 0.9% which means ASU is offering fewer lower division courses and generating more semester credit hours from upper division and graduate courses. With the state budget surplus, there is potential for gaining in formula funding.
- ASU will be pursuing a small tuition and fee increase due to inflation.
- ASU received about \$600,000 for graduating students who are classified as “at risk” and expects to continue to receive this funding. With this, there should be the ability to give faculty merit increases over the next year.
- Carr Foundation funds were oversubscribed, and should move from a \$900K deficit to a \$200K deficit, and may reach a surplus by spring 2024. Semester hours for dual credit went up for this fall.
- Brief discussion about training and additional communication opportunities for Department Chairs.

**Roundtable:**

Paul Swets

- 45<sup>th</sup> Moon Lectureship, sponsored by Shannon, on April 17, 2023 featuring speaker Dr. Alfredo Quinones-Hinojosa

John Klingemann

- Reminder about current theater production
- Foreign Affairs speaker program- Ambassador Larry Napper has agreed to be our speaker for spring 2023

David Bixler

- Friday November 11: Meeting up with representatives from Midwestern in Abilene, Texas, for research collaboration

Leslie Mayrand

- Partnering with SAISD and Shannon to do a series of lectures for high school students interested in healthcare careers- series of four sessions with lunch.

**Adjournment**