

Academic Deans' Council
November 22, 2022 –Provost Conference Room
Minutes

Present: D. Topliff, C. Jones, T. Tasker, D. Bixler, J. Klingemann, P. Swets, M. Salisbury, S. Clouse

Minutes

1. Topic: Minutes from November 8, 2022.
Minutes approved

Announcements

2. SACSCOC Academic Assessment offsite review (D. Topliff)
 - The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) onsite review of the offsite locations will be March 6, 2023
 - i. The four locations to be visited will be Mason, Central, Lakeview, and Frenship
 - The onsite review team will be here March 6-9, 2023.

Old Business:

3. Topic: Graduation (D. Topliff)
 - President Hawkins will send out an email providing additional information to students regarding the change in time for December's Commencement Ceremony
4. Topic: Programs to Offer (D. Topliff)
 - A discussion was had with the members to brainstorm programs that could be offered online. Those included:
 - i. Education Generalist
 - ii. Bachelor of Science in Information Technology
 - iii. Coaching, Sport, Recreation and Fitness
 - iv. Master of Agriculture
 - v. Agricultural Communications
 - vi. Bachelor of Science in Cyber Security
 - vii. Construction Science
5. Topic: Data and Analytics (D. Topliff)
 - Data and Analytics- The Provost said that ASU is still working with Gartner on developing the framework of potential dashboards, but reminded members that Gartner will not be building the dashboards. Around eleven dashboards were identified to potentially be useful.

- Entering attendance in Blackboard was discussed. All should be working to maximize recruitment, retention, and enrollment. It was suggested that higher faculty utilization of Blackboard is needed.

6. Topic: Enrollment (D. Topliff)

- Total semester credit hours down about 21%
- There was a brief discussion suggesting that part of the percentage may be those students graduating this December.
- Members discussed the possible ways for each department to assist students in registering for the next semester including those on financial holds.
- There is also a registration campaign through Navigate generating notifications to those students who are not yet enrolled.

7. Topic: Budget (C. Jones)

- There was a short discussion regarding future presentations to provide an overview to all faculty and staff about our budget process. This will be followed by a series of smaller groups to discuss individual ways to control expenditures. More discussion will follow.

Roundtable

M. Salisbury

- Asked about advising for next fall NSO and NFTs for next year, students freshmen registered for 15 hours. Should revisit retention rate of students who come in with zero dual credit hours.

P. Swets

- Inquired about the date for the upcoming Spring Assembly. It was suggested that this will possibly be held on 01/12/2023.

D. Bixler

- Asked about standardizing the schedule build timeframe to always start on the fourth Monday of a normal sixteen weeks allowing one week to build then one week to review. On the sixth week the schedule could be released and advising could begin. Registration could then start on the tenth week. Dr. Topliff will follow up with A. Tiger and L. Mayrand about this since they could not be present today.

S. Clouse

- Asked if is a published time that annual academic assessments are due that faculty could follow. It was decided that this could be added to the Academic Affairs Planning Calendar dates.

Adjournment