

Academic Deans' Council
March 21, 2023 –Provost Conference Room
Minutes

Present: D. Topliff, C. Jones, A. Tiger, T. Tasker, P. Swets, M. Salisbury, J. Klingemann, S. Clouse, D. Bixler

Minutes

- 1) Topic: Minutes from February 28, 2023
Minutes approved

Announcements

- 2) No announcements
- 3) Anthology Engagement Report (D. Topliff)
 - Dr. Topliff said he and Dr. Jones received the final draft of their report yesterday, March 20, and it will be shared with the members. Dr. Scarlet Clouse will serve as interim Dean of Distance Education effective April 1 until the vacancy is filled hopefully by August 1. There will be a meeting with all the instructional designers to let them know they will be centralized and report to this Dean. This is an attempt to address the current shortcomings in our online programs. Dr. Jones has drafted job descriptions for that Dean and Administrative Assistant.
 - Dr. Jones asked members for faculty recommendations to represent their respective colleges' interests to serve on a search committee. Potential office space in the library has been found for this department.
 - Dr. Jones said the schedule build begins in September, so more clarification is needed on online, hybrid, and face-to-face courses.
- 4) Lilly Conference (D. Topliff)
 - Dr. Topliff said this year we will be sending faculty to the Austin Lilly Conference in May instead of to the Lilly Conference in Ohio.
- 5) Registration (D. Topliff)
 - Dr. Topliff said the Registrar, Rosalinda Castro, will be retiring at the end of August 2023. J. Greenfield will be leaving in April 2023. Rosalinda and Courtney will be at E-Live next week during the beginning of registration but will remain available via email and there will be someone available at Registration to offer in-person help for students.
- 6) Budget (D. Topliff)
 - Dr. Topliff said there has been promising feedback about budget from the Legislature. There will be more to come on this in June 2023. There is also a bill going through right now that would possibly raise all state employees' salaries including faculty.

- Dr. Topliff said for this year's budget process members need to review their M&O (maintenance and operations) including the number of copiers on campus considering we are processing more documents digitally.

Roundtable

P. Swets

- Moon Lectureship on April 17

J. Klingemann

- Holland Symposium taking place this week
- The Mariachi program had their performance last night
- The second annual Lonestar Lecture Series will take place tomorrow at the CJ Davidson Conference Center from 6:00-7:00 pm.

M. Salisbury

- NSO schedules will be built in mid-April so have your department chairs begin to watch for that.
- GS Courses- members agreed that if transfer NFT students come in with less than a 3.5 GPA and 45 semester credit hours students will need to be enrolled in a GS class

S. Clouse

- Got final approval for the EDD and will be launching their first cohort in the fall
- Cyber Security Expo will be held April 6 at the CJ Davidson Conference Center

T. Tasker

- Faculty Senate is reviewing all O.P.s (operating policies) having anything to do with annual evaluations and tenure and promotion to make them consistent.
- Voting on Presidential Awards

D. Bixler

- NSF pre-proposal was accepted, and Dr. Bixler and Katie were invited to submit an EPIC (Enabling Partnerships to Increase Innovation Capacity) due at the end of May 2023.

C. Jones

- There are three final candidates for the Library Director coming in who will meet with members beginning next Tuesday on 3/28, 4/4, and 4/11. Will meet with the President and the Provost, will have separate time with faculty senate, and there will be an hour-long open forum to present their presentations on the Library of the Future and be open to questions. Will eat lunch with group of students.
- About to start Strategic Enrollment Management Plan process. ASU has contracted with "Campus Works" and will begin data-collection. The goal is to complete this by July 31st to implement processes that will improve enrollment.

D. Topliff

- Evening of April 4 is the Scholarship Dinner

- The Values Conference is on April 5
- B-1 bomber will be flying in on April 5 into Mathis Field. We are bringing around 360 high school students coming from around the area. There will be a luncheon, static displays from the DPS, ASU, and Border Patrol, and a World War II Warbird based out of Midland.
- Aviation Advisory Board coming in on April 5. There are 83 students who have applied and about 50 have signed up for NSO. Expecting 70 or so NFT students in the Commercial Aviation Program.
- Faculty and Staff Awards will be combined on May 2
- RSOC (Regional Security Operation Center) update: up to about 22 students currently going through the training. About 27 schools have requested to be part of the RSOC
- In the process of leasing 3 acres at the airport where we will build a classroom facility

Adjournment