

Academic Deans' Council
February 28, 2023 –Provost Conference Room
Minutes

Present: D. Topliff, C. Jones, A. Tiger, T. Tasker, P. Swets, M. Salisbury, J. Klingemann,
L Mayrand, D Bixler

Minutes

- 1) Topic: Minutes from February 14, 2023
Minutes approved

Announcements

- 2) Dr. Topliff said Anthology will be on campus tomorrow, March 1, at 10:30am.
- Trent Shuey sent an email about members of the Ram Horns being excused from classes on March 2 and March 3 due to participating in a university sponsored event so remind faculty to make those accommodations.
- 3) SACSCOC (D. Topliff)
- Dr. Topliff said Monday will be the offsite at Mason, Frenship, Central, and Lake View. Tuesday morning the committee will be at the hotel going over their observations then that afternoon there will be the QEP presentation. Brandy Hawkins will stay in touch with members about faculty chosen to be interviewed.
- 4) Anthology Engagement (D. Topliff)
- Dr. Topliff said we have the draft of the Anthology plan. One need is to start an office of online education with a Dean of Online Education, and this will be paid for out of Distance Education funds. That Dean will have all the IDs under them and an Office Coordinator. In the meantime, there will need to be an interim Dean until this position is filled. Dr. Jones will be the point person on this project.
 - Dr. Jones said he and Dr. Topliff will create a job description for this Dean and will put together a search committee for candidates. This Dean will be in a supportive role for the other departments' online programs. This office will help to market and recruit students for online programs.
- 5) Add Deadlines (D. Topliff)
- Dr. Topliff said there is currently a two-day add deadline for 8-week courses, and a four-day deadline for regular courses which causes confusion for students. R. Castro would like this to be standardized to four days for all courses.
- 6) Lilly Conference (D. Topliff)
- Dr. Topliff asked for nominations for names of two faculty members from each college to attend the Lilly Conference this May in Austin. It was decided that we will not be going to the Ohio Lilly Conference this year.

7) Enrollment (D. Topliff)

- Dr. Topliff said enrollment for fall 2023, housing applications, and admits are all up. There is discussion of a possible employee and faculty referral incentive program.

8) Budget (D. Topliff)

- Dr. Topliff said the annual budget process is about to begin. The older version of SPOL had some vulnerabilities that needed to be patched.

Roundtable

J. Klingemann

- American glassware exhibit on display in collaboration with the San Angelo Museum of Fine Arts.
- The Writer's Conference is currently taking place.

A. Tiger

- President's Leader Program- this spring there is a group of students going through the program. Discussions have started on a Leader Program for faculty and forming a cohort to send faculty and staff through the program.

M. Salisbury

- Advising- please remind departments about frequent changes coming. Departments can update their online four-year plans and anything in the catalog coming up while getting ready for NSO.
- Advising survey comes out the moment advising holds are lifted- encourage students to complete.
- Monitor your availability in Navigate so students and advisors can make advising appointments.
- ACT scores- ACT didn't deploy a new test at this time. The state of Texas is looking at different scores on what is considered "college readiness".
- The library's third floor Academic Support Center is close to completion.

P. Swets

- Texas Academy of Science is having its annual meeting here at ASU March 3-4th.
- The Moon Lectureship begins April 17th with 3 public events.
- Transfer recruitment- have identified community college partners for marketing campaign.

T. Tasker

- Award nominations for the President's Leadership awards are due 3/10.
- There will be a lunch and learn presentation tomorrow at noon for any faculty to learn more about the QEP UC room 201.

D. Bixler

- The nomination form for Outstanding graduate students in each program will open up this week and will be due around the first of April. The award ceremony will be the evening of April 21st.

D. Topliff

- On April 5th there will be a B-1 bomber flying into Mathis Field. We are bringing in about 360 high school students from around the area. There will be a luncheon as well as static displays from DPS, ASU, Border Patrol.

Adjournment