Academic Deans’ Council  
September 12, 2023 - Provost’s Conference Room  
Minutes  

Minutes:
1. Topic: Minutes from August 29, 2023. Approved of the minutes was tabled.

Announcements
- The Provost reminded members the Fall President’s Circle Reception at the Tippet House is tonight at 5:30 to 7:30 pm.

2. Topic: Enrollment (D. Topliff)
- Enrollment was up this morning. This is probably due to students enrolling in the 2nd eight-weeks term.

3. Topic: OP 06.29 (D. Topliff)
- D. Topliff informed members the operating policy has been posted. He encouraged all to review the policy. The OP is being discussed with faculty during the department meetings with the President, Provost, and Vice Provost.

4. Topic: Graduation (D. Topliff)
- D. Topliff said there will be one day with two ceremonies, December 16. The schedule of Colleges will depend on the number of graduates. The ceremonies will be held at 10:00 am and 1:00 pm. If a third ceremony needs to be added, it will be at 4:00 pm.

5. Topic: Provost’s Scholars Program (D. Bixler)
- D. Bixler said he sent out a draft of the proposal to members. He received some comments and requests for clarification and is working on revisions. There was some discussion of the proposal. A faculty member may request a one to four semester release. The department chair will have veto power. The faculty member must produce something at a level commensurate with the release time requested. This proposal has serious repercussions to the budget. This is a framework to get started and will take three to five years to get to where we want it to be. The goal is to get this implemented by October 15 so there is time to review applications and give awards in February before schedule build. The Provost asked members to send feedback to D. Bixler. The proposal will be revised and brought back to the council for review and approval.

6. Topic: Wintermester (D. Topliff)
- D. Topliff informed members that the wintermester was a budget line item. He said schedule build for wintermester must not go over budget. If calculations show it to be over budget, courses will need to be cut.

7. Topic: Budget (D. Topliff)
- D. Topliff said he received notice from VPFA that the budget for overloads and adjuncts is already over by about $7,000. This includes both fall and spring adjuncts. He said not to send him requests for overloads or adjuncts.
- IE funds will be calculated after the 20th class day.
Roundtable

M. Salisbury
• The College Major/Minors Fair is September 25-26.
• October 2 advising opens for everyone.
• Early Alert notices are going out this afternoon.

J. Klingemann
• There is a new exhibit at the Mayer Museum.
• The first RamTV broadcast of the year was of the football game. It went well.

S. Clouse
• The first cohort of Ed.D. students will be on campus attending events this Friday to launch the program.

S. Mohr
• The Center for Digital Learning and Instruction and eLearning are working to define what each group does and will send out guidance on whom to contact for what.

P. Swets
• October 13-14 there will be hundreds of Texas physicists and physics teachers on campus. The annular solar eclipse is October 14 and several events have been planned for viewing this event.

Adjournment